

GIBSON COUNTY SPECIAL SCHOOL DISTRICT BOARD OF TRUSTEES

**Regular Meeting
December 10, 2009**

The Board of Trustees provided the annual Christmas Dinner for the employees, former board members, and retired employees. There was good attendance and great food was served. Mrs. Valerie Sanderson and the Rutherford Junior High Chorus entertained with several Christmas song selections. The chorus did a great job.

Mrs. Welch led in the Pledge of Allegiance. Mr. Steven Tate gave the Invocation. Mrs. Sara Meals, board chairman, called the meeting to order. Members present were: Mrs. Pam Flowers, Mrs. Sara Meals, Mrs. Treva Maitland, Mr. Steven Tate, Mr. Wade Newbill, and Mrs. Dana Welch. Mr. Greg Morris was the only member absent. Mrs. Hillary Parham was present as legal counsel.

A motion was made by Mr. Tate and seconded by Mr. Newbill to approve the consent agenda. Motion passed. A motion was made to approve the regular agenda by Mrs. Maitland and seconded by Mrs. Meals. Motion passed.

Regular Agenda

A. Director of Schools Contract Extension Renewal

Mrs. Meals opened the discussion on Mr. Galloway's contract extension for one year. Mr. Tate made a motion to accept Mr. Galloway's contract for one year extension of employment, with a second by Mrs. Welch. Mrs. Maitland asked the board to table the contract renewal until after the results of Mr. Galloway's evaluation were completed in January. She stated that there were concerns from the community. Mrs. Parham reminded the board that Mr. Galloway's contract stated that he must be given six months notice on contract renewal. A roll call vote was taken with results of 5-1, with Mrs. Maitland voting nay. Motion passed.

B. SGCHS Band Uniforms

Mr. Stephen Price, SGCHS Band Director, presented to the board a student modeling the new uniforms. He has requested the board to purchase 65 band uniforms, the style and colors as presented. A motion was made to approve seeking bids for these uniforms, by Mr. Newbill and seconded by Mr. Tate. Motion passed.

C. Audit Report

Mr. Eric Spencer, with Reese Financial Group, presented the board with audits for fiscal year 2008-2009. One report was on the school activity funds, which were reported to have a "clear option". There were a few minor findings. The other report was on the district level, which also received a "clear option". Mr. Spencer stated that last year there were eight minor findings, with only one being found this year. He reported that steps had been put into place to address these findings. A motion was made to approve the audit findings by Mr. Newbill, with a second by Mrs. Meals. Motion passed.

D. Carter Property – Medina Elementary

Mr. Jim Acree presented information concerning the property next to Medina Elementary that is currently for sale. The cost of this property is \$ 17,500 plus taxes of \$258. Mrs. Parham reported that the deed was clear. A motion was made to purchase this propriety for \$17,500 plus taxes by Mrs. Welch and seconded Mr. Tate. After discussion there was a question of the boundaries of the new propriety butting up against the current propriety. An amendment was made to the first motion. Stating that if the propriety boundaries of the new propriety and the school propriety did not extend that Mr. Acree will bring this item back to the board to be re-visited. This motion was made by Mrs. Meals and seconded by Mrs. Welch. Motion passed.

E. Policy Revisions

Mr. Galloway presented policy #5.3021, *Sick Leave Bank* for the first reading. Lines 6,11,17,19 and 27 have been changed to reflect a change in policy to verify and increase the number of sick leave bank days. A motion was made by Mrs. Meals and seconded by Mr. Newbill to pass the first reading on this policy. Motion passed.

Mr. Galloway presented policy #6.317, *Student Disciplinary Hearing Authority* for the first reading. Lines 17 and 19 have been changed to update this policy. A motion was made by Mrs. Meals and seconded by Mrs. Welch to approve the first reading. Motion passed.

Mr. Galloway presented policy #1.402 *Notification of Meetings* for the second reading. The lines added were # 19 and 20. A motion was made by Mrs. Meals and seconded by Mr. Newbill to approve the second reading on this policy. Motion passed.

Mr. Galloway presented policy # 2.201 *Line Item Transfer Authority* for the second reading. This policy was not in our board policies and is necessary to follow procedures that have been already set into place. A motion was made by Mrs. Meals and seconded by Mr. Tate. Motion passed.

Mr. Galloway presented policy #6.314 *Corporal Punishment* for the second reading. Item # 6 will be deleted due to new guidelines on civil rights. A motion was made to approve this policy by Mrs. Meals and seconded by Mr. Newbill. Motion passed.

F. Director's Evaluation

Mrs. Meals reminded the board to complete Mr. Galloway's evaluation and return to Carol by January 4, 2010.

G. Appoint DHA Board Members

Mr. Galloway recommended that the board appoint Mr. Chad Jackson as the Chairman of the DHA Committee. The members to serve on this committee are the nine principals of the district on a rotating basis, due to availability and if they must present on the part of the student being disciplined. Community members that are serving at this time are Mr. Kasey Harris, Mr. Norman Spencer, and Mr. Chad Hunt. A motion was made by Mrs. Maitland to approve these committee appointments with a second by Mr. Tate. Motion passed.

H. Volunteer Program Update

Mrs. Meals reported on the Volunteer Program at Rutherford. They have recruited a grandmother who is a retired Special Education Teacher. She is helping out in the Special Education department and doing an excellent job. Medina Elementary is still going strong with volunteers' services.

I. Approval of Updated Annual Agenda

Mrs. Meals presented an updated Annual Agenda for the board to approve. There were several things added in the blue and red print. A motion was made by Mr. Newbill to approve this agenda with a second by Mrs. Welch. Motion passed.

J. Video Equipment for Special Education Buses

Mr. Cunningham presented a bid for video equipment for the Special Education buses. There are four buses at a cost of \$2,200 each for a total of \$8,800. These bids were "piggy backed" from Sequatchie County Schools. The funds will come half out of Capital Outlay and Special Education line items. Edu Tech will install this equipment. A motion was made to approve these bus video cameras by Mrs. Meals and seconded by Mr. Tate. Motion passed.

K. Director's Report

Mr. Galloway presented the board with several dates for the January and February board "work sessions". The board decided on January 12th and February 23rd as the dates. Items on the agenda will be the "Raise to the Top" and budget issues.

Mr. Tate made a motion to adjourn with a second by Mr. Newbill.